

Maryland Department of Commerce
Maryland Film Production Activity Tax Credit - Authorized Direct Costs

COVER SHEET

Authorized Direct Costs List

This list outlines expenditures eligible or ineligible to be included as Direct Costs

This list is provided for guidance and is subject to interpretation and change by the Department at any time.

PLEASE TAKE NOTE:

Direct costs must be directly incurred by the film production entity, provided by a qualified vendor and for time or use in Maryland only.

To receive your tax credits, the total of the authorized direct costs incurred in the State at the conclusion of the production MUST EXCEED \$250,000; or, \$25,000 for Maryland Small Films.

Additional guidelines regarding authorized direct costs are:

1. ALL goods and services must be provided by a qualified vendor. A qualified vendor is a vendor that (1) Is qualified to do business in the State and, if applicable, registered and in good standing with the State's Department of Assessments and Taxation; (2) Maintains a physical location in the State from which employees of the vendor are based; (3) Provides good and services to the film production entity which are provided in the vendor's historic ordinary course of business; and, (4) The goods and services provided by the vendor to the film production entity are generated from the vendor's physical location in the State, unless generated from an on-line order. Goods or services which are specialized or technical in nature and are not reasonably available from a qualified vendor may be provided by a non-qualified vendor with the prior approval of the Department. This requirement must be met if the goods and/or services are bought and/or rented directly by the production company.

> > > To request an exception, submit a **Due Diligence Form for Use of a Non-Qualified Vendor**
https://marylandfilm.org/Documents/Non-Qualified_Vendor_Due_Diligence_Form.pdf

2. The total direct costs may not include any salary, wages or "*other compensation*" paid to an individual who receives more than \$500,000 in connection with the film production activity. Compensation includes any payments of wages and/or benefits made to the individual whether paid directly to the individual through cash or a payroll company OR paid to the individual as a loan out or personal services corporation. "*Other compensation*" includes employer fringes and payments made directly to the employee (i.e., per diem, housing allowance, travel allowance, meal allowance, car allowance, cell phone allowance, kit/box rental, relocation fees, etc.). Salary, wages and "*other compensation*" are included in calculating the \$500,000 threshold. If that \$500,000 threshold is reached, then no costs, including the "*other compensation*," qualify. In addition, the \$500,000 in salary, wages or "*other compensation*" is for the length of the production activity (*prep, pre-production, principal, post*); not just for time in Maryland.
4. Direct costs must be **PRO-RATED** based upon the time personnel or materials were **IN** Maryland and working or used in connection with the film production activity. Costs such as insurance premiums will be considered as direct costs for the portion allocable to the time spent in Maryland.

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5. The total direct costs may not include costs associated with filming outside of Maryland (*filming in Washington, DC, does not qualify*). Costs paid in a lump sum for activities occurring both in and out of the state must be **PRO-RATED** for the time and costs allocable to the **time in Maryland only**.
6. The total direct costs must be reasonable and negotiated at arms-length.
7. Direct costs may only be attributed to the film production activity once.
8. Direct costs must be the **NET** cost of the goods or services, i.e., security deposits must be netted out, etc.
9. For all materials or goods with an initial cost greater than \$1,000, the direct cost will be the initial cost of the material or good less its value **OR** resale upon completion of the film production activity in the State.
10. Only travel expenses **INTO** Maryland are authorized as a direct cost. Thus, the end point of the leg of travel must be in Maryland. The cost of round trip fares into Maryland would be divided in half.
11. Either a relocation fee **OR** housing is authorized as a direct cost, not both.
12. The total direct costs may not include costs for entertainment, gifts or gratuities or any costs coded as such.
13. The total direct costs may not include costs for the purchase of vehicles or other items which are for personal use.
14. The total direct costs may not include costs for any materials, goods or services that have been recouped by any insurance policies.
15. The total direct costs may not include costs for taxes and fees paid to other jurisdictions, including the Federal Government.
16. The total direct costs may not include costs for penalties, fines, overages or similar costs.

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Category	Eligible	Comments
STORY & RIGHTS		
Story Rights - Purchase	NO	
Acquisition Expenses	NO	
Fringes	NO	
WRITING		
All salary, wages and "other compensation" of individuals who receive more than \$500,000 for personal services in connection with the film production activity do not qualify.		
Writers	YES	
Story Editor / Consultants	YES	
Assistants	YES	
Secretaries	YES	
Office Rental	YES	
Research	YES	
Script Timing	YES	
Script Printing / Duplication	YES	
Materials & Supplies	YES	
Clearances	NO	
Script Publication Fee / WGA	NO	
Box / Kit Rentals	YES	
Cell Phones / Allowance	YES	
Car Allowance / Mileage	YES	
Car Rentals	YES	
Ground Transportation / Car Service / Taxis	YES	INTO or within Maryland ONLY
Working Meals	YES	
Entertainment	NO	
Fringes		See FRINGE BENEFITS (ATL) Category
PRODUCER & STAFF		
All salary, wages and "other compensation" of individuals who receive more than \$500,000 for personal services in connection with the film production activity do not qualify.		
Executive Producer	YES	
Line Producer	YES	
Producers	YES	
Associate Producers	YES	
Assistants	YES	
Secretaries	YES	
Office Rental	YES	
Trailer Rental	YES	
Supplies / Purchases / Rentals	YES	
Box / Kit Rental	YES	
Cell Phones / Allowance	YES	
Car Allowance / Mileage	YES	
Car Rental	YES	
Ground Transportation / Car Service / Taxis	YES	INTO or within Maryland ONLY
Working Meals	YES	
Producer Overhead Charge	NO	
Wrap Party / Crew & Cast Gifts	NO	
Entertainment	NO	
Fringes		See FRINGE BENEFITS (ATL) Category
DIRECTOR & STAFF		
All salary, wages and "other compensation" of individuals who receive more than \$500,000 for personal services in connection with the film production activity do not qualify.		

For all materials or goods with an initial cost greater than \$1,000, the direct cost will be the initial cost of the material or good less its value or resale upon completion of the film production activity in Maryland.

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Category	Eligible	Comments
Director	YES	
Second Unit Director	YES	
Dialogue Coach / Similar Specialist	YES	
Assistants	YES	
Secretaries	YES	
Choreographers / Technical Advisors	YES	
Director Office Rentals	YES	
Trailer Rental	YES	
Supplies / Purchases / Rentals	YES	
Box / Kit Rentals	YES	
Cell Phones / Allowance	YES	
Car Allowance / Mileage	YES	
Car Rentals	YES	
Ground Transportation / Car Service / Taxis	YES	INTO or within Maryland ONLY
Working Meals	YES	
Entertainment Allowance	NO	
Fringes		See FRINGE BENEFITS (ATL) Category

PRINCIPAL TALENT

All salary, wages and "other compensation" of individuals who receive more than \$500,000 for personal services in connection with the film production activity do not qualify.

Principal Cast	YES	
Supporting Cast	YES	
Day Player	YES	
Weekly Player	YES	
Principal Cast Personal Assistants	YES	
Principal Cast Expenses	YES	
Teacher / Welfare Worker	YES	
Stunt Coordinator	YES	
Stunt Players	YES	
Stunt Equipment / Supplies / Purchases / Rentals	YES	
Looping & Expenses	YES	
Casting Director	YES	
Casting Assistants	YES	
Casting Office Expenses	YES	
Trailer Rental	YES	
Wardrobe Allowance	YES	
Box / Kit Rentals	YES	
Cell Phones / Allowance	YES	
Car Rentals / Allowance / Mileage	YES	
Ground Transportation / Car Service / Taxis	YES	INTO or within Maryland ONLY
Working Meals	YES	
Residuals	NO	
Gifts	NO	
Entertainment Allowance	NO	
Fringes		See FRINGE BENEFITS (ATL) Category

TRAVEL & LIVING (ATL)

Travel	YES	INTO or within Maryland ONLY
Ground Transportation / Car Service / Taxis	YES	INTO or within Maryland ONLY
Travel Agent Fees	YES	
Travel Day Salaries	YES	INTO or within Maryland ONLY
Luggage / Baggage Fees	YES	INTO or within Maryland ONLY

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Category	Eligible	Comments
(1) Living Allow / Housing / Hotel OR (2) Relocation Fee	YES	either (1) or (2), not both
Meal Allowances / Meals	YES	
Per Diems	YES	
FRINGE BENEFITS (ATL)		
Health & Welfare, Pension Plan, Vacation, Holiday	YES	
Workers Compensation	YES	Maryland ONLY
State Unemployment Insurance	YES	Maryland ONLY
Federal & State Income Taxes	YES	
FICA, FICA2, FUI, FUTA	YES	
Local Hire Fringes	YES	
Payroll Handling Fees	NO	
Union Dues	NO	
Residuals	NO	
Retroactive Pay	NO	
Deferred / Leveraged / Profit Participation Costs	NO	
PRODUCTION		
PRODUCTION STAFF		
All salary, wages and "other compensation" of individuals who receive more than \$500,000 for personal services in connection with the film production activity do not qualify.		
Production Manager	YES	
Production Supervisor	YES	
First Assistant Director	YES	
Second AD's / Trainees	YES	
Script Supervisor	YES	
Location Manager	YES	
Asst Location Managers & Scouts	YES	
Tech Advisors / Consultants / Interpreters	YES	
Production Coordinator	YES	
Asst Production Coordinator	YES	
Production Secretaries	YES	
Production Assistants	YES	
Production Accountant	YES	
Assistant Production Accountants	YES	
Payroll Accountant	YES	
Payroll Services	YES	
Payroll Handling Fees	NO	
Pre-Production Breakdown	YES	
Boards / Budgets	YES	
Storyboards / Pre-Visualization	YES	
Script Timing	YES	
Purchases / Rentals	YES	
Box / Kit Rentals	YES	
Cell Phones / Allowance	YES	
Car Allowance / Mileage	YES	
Car Rentals	YES	
Ground Transportation / Car Service / Taxis	YES	INTO or within Maryland ONLY
Working Meals	YES	
Fringes		See FRINGE BENEFITS (BTL) Category

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Category	Eligible	Comments
EXTRA TALENT		
Stand-Ins	YES	
Extras	YES	
Teachers / Welfare Workers	YES	
Sideline Musicians	YES	
Fittings / Makeup / Interviews	YES	
Wardrobe	YES	
Atmosphere Cars	YES	
Wardrobe	YES	
Extras Casting Director	YES	
Extras Casting Assistant	YES	
Casting Service Fee	YES	
Payroll Handling Fee	NO	
Extras Casting Purchases / Rentals	YES	
Polaroid	YES	
Telephone / Office	YES	
Fringes		See FRINGE BENEFITS (BTL) Category
CAMERA		
Director of Photography	YES	
Asst Cameramen & Operators	YES	
Steadicam Operator	YES	
Technical Supervisors	YES	
Still Photographer	YES	
Loader	YES	
Camera Package	YES	
Camera Rentals	YES	
Purchases / Supplies	YES	
Box / Kit Rentals	YES	
Cell Phones / Allowance	YES	
Car Rentals / Allowance / Mileage	YES	
Ground Transportation / Car Service / Taxis	YES	INTO or within Maryland ONLY
Loss & Damage / Liability	NO	
Fringes		See FRINGE BENEFITS (BTL) Category
ART DEPARTMENT		
Production Designer	YES	
Art Director	YES	
Asst Art Director	YES	
Set Designers	YES	
Art Department Coordinator	YES	
Illustrators	YES	
CT Hire	YES	
Sketch / Storyboard Artist	YES	
Set Model Builders	YES	
Production Assistants	YES	
Purchases & Supplies	YES	
Processing	YES	
Research Materials	YES	
Equipment	YES	

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Category	Eligible	Comments
Rentals	YES	
Misc. Expenses	YES	
Box / Kit Rentals	YES	
Cell Phones / Allowance	YES	
Car Rentals / Allowance / Mileage	YES	
Ground Transportation / Car Service / Taxis	YES	INTO or within Maryland ONLY
Loss & Damage / Liability	NO	
Fringes		See FRINGE BENEFITS (BTL) Category

SET CONSTRUCTION

Construction Coordinators	YES	
Construction Foremen	YES	
Stage Set Construction Labor	YES	
Location Set Construction Labor	YES	
Stage Set Construction Materials Purchase / Rental	YES	
Location Set Construction Materials Purchase / Rental	YES	
Stage Set Striking Labor	YES	
Stage Set Striking Materials Purchase / Rental	YES	
Location Set Striking Labor	YES	
Location Set Striking Materials Purchase / Rental	YES	
Set Restoration / Storage	YES	
Fold & Hold Sets	YES	
Greens Purchase	YES	
Backings Rental / Purchase	YES	
Scissors Lifts / Forklifts	YES	
Lighting Platforms	YES	
Scaffolding Rentals	YES	
Trash Removal	YES	
Box / Kit Rentals	YES	
Cell Phones / Allowance	YES	
Car Rentals / Allowance / Mileage	YES	
Ground Transportation / Car Service / Taxis	YES	INTO or within Maryland ONLY
Construction Expendables	YES	
Loss & Damage / Liability	NO	
Fringes		See FRINGE BENEFITS (BTL) Category

SPECIAL EFFECTS

SFX Coordinator	YES	
SFX Foreman	YES	
SFX Assistants	YES	
SFX Labor	YES	
Manufacturing Labor & Materials	YES	
Purchases	YES	
Equipment Rentals	YES	
Rig & Strike	YES	
Box / Kit Rentals	YES	
Cell Phones / Allowance	YES	
Car Rentals / Allowance / Mileage	YES	
Ground Transportation / Car Service / Taxis	YES	INTO or within Maryland ONLY
Loss & Damage / Liability	NO	
Fringes		See FRINGE BENEFITS (BTL) Category

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Category	Eligible	Comments
SET OPERATIONS		
Key Grip	YES	
Grips -- All	YES	
Craft Service Persons	YES	
Greensperson - Company	YES	
Stand By Carpenters / Painters	YES	
Set Watch / Fireman	YES	
First Aid Services, Materials	YES	ON SET ONLY
Medics	YES	
Heating / Air Conditioning	YES	
Purchases	YES	
Grip Package	YES	
Grip Expendables	YES	
Additional Equipment	YES	
Lumber	YES	
Craft Service	YES	
Craft Service Purchases	YES	
Rentals	YES	
Truck Package	YES	
Helicopter Rental	YES	
Box / Kit Rentals	YES	
Cell Phones / Allowance	YES	
Car Rentals / Allowance / Mileage	YES	
Ground Transportation / Car Service / Taxis	YES	INTO or within Maryland ONLY
Loss & Damage / Liability	NO	
Fringes		See FRINGE BENEFITS (BTL) Category
ELECTRICAL		
Chief Lighting Technician	YES	
Lighting Assistant & Technicians	YES	
Rig & Strike	YES	
Lamp Operators	YES	
Generator Operator / Assistants	YES	
Special Equipment Operator	YES	
Electricians	YES	
Electric Package	YES	
Stage Package	YES	
Rigging Package	YES	
Cable Package	YES	
Additional Equipment	YES	
Specialty Lighting	YES	
Generator Rentals	YES	
Electric Hookup	YES	
Current	YES	
Purchases-- Expendables, Gels, Etc.	YES	
Globes & Carbons	YES	
Rentals	YES	
Box / Kit Rentals	YES	
Cell Phones / Allowance	YES	
Car Rentals / Allowance / Mileage	YES	

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Category	Eligible	Comments
Ground Transportation / Car Service / Taxis	YES	INTO or within Maryland ONLY
Loss & Damage / Liability	NO	
Fringes		See FRINGE BENEFITS (BTL) Category

SET DRESSING

Set Decorator	YES	
Leadmen / Buyer	YES	
Set Dressing Labor	YES	
Set Dress Purchase & Materials	YES	
Manufacturing / Materials	YES	
Drapery / Carpet	YES	
Cleaning	YES	
Fixtures	YES	
Rentals - All Sets	YES	
Research	YES	
Film Processing	YES	
Expendables	YES	
Box / Kit Rentals	YES	
Cell Phones / Allowance	YES	
Car Rentals / Allowance / Mileage	YES	
Ground Transportation / Car Service / Taxis	YES	INTO or within Maryland ONLY
Loss & Damage / Liability	NO	
Fringes		See FRINGE BENEFITS (BTL) Category

ACTION PROPS

Propmaster	YES	
Assistant Propmaster & Labor	YES	
Weapons Handler	YES	
Food Stylist	YES	
Manufacturing Labor / Materials	YES	
Purchases & Rentals	YES	
Film Processing	YES	
Research	YES	
Expendables	YES	
Box / Kit Rentals	YES	
Cell Phones / Allowance	YES	
Car Rentals / Allowance / Mileage	YES	
Ground Transportation / Car Service / Taxis	YES	INTO or within Maryland ONLY
Loss & Damage / Liability	NO	
Fringes		See FRINGE BENEFITS (BTL) Category

PICTURE VEHICLES / ANIMALS

Picture Car Coordinator	YES	
Picture Car Drivers	YES	
Picture Car Rentals / Modifications	YES	
Picture Car Purchases	YES	
Picture Car Expense	YES	
Marine Purchases / Rentals	YES	
Aircraft / Helicopter Rentals	YES	
Train / Railroad Rentals	YES	

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Category	Eligible	Comments
Animals	YES	
Trainer Expenses	YES	
Wranglers, Handlers	YES	
Feeding & Stabling	YES	
Animal Purchases / Rentals	YES	
Box / Kit Rentals	YES	
Cell Phones / Allowance	YES	
Car Rentals / Allowance / Mileage	YES	
Ground Transportation / Car Service / Taxis	YES	INTO or within Maryland ONLY
Loss & Damage / Liability	NO	
Fringes		See FRINGE BENEFITS (BTL) Category

VISUAL EFFECTS (PRODUCTION)

Visual FX Supervisor	YES	
VFX Producer	YES	
VFX Coordinator	YES	
VFX Data Wrangler	YES	
VFX Stenographer	YES	
VFX Editor	YES	
Concept Design & Look Dev	YES	
Pre-Visualization	YES	
Stereoscopic Unit	YES	
Set Survey Unit / 3D Scanning	YES	
VFX Physical Production Unit	YES	
Miniatures / Models Photography	YES	
Motion Capture Photography	YES	
Stop Motion & Animatronics Unit	YES	
Digital Matte Painting	YES	
Tracking & Match Move	YES	
Rotoscoping & Paint	YES	
Wire / Rig Removal / Fix It Work	YES	
CG Modeling	YES	
Texturing / Lighting / Shading / Rendering	YES	
CG Animation / Rigging	YES	
FX Animation	YES	
Film Scanning / Data Capture / Transcoding	YES	
Purchases / Rentals	YES	
Misc Expenses	YES	
Box / Kit Rentals	YES	
Cell Phones / Allowance	YES	
Car Allowance / Mileage	YES	
Car Rentals	YES	
Ground Transportation / Car Service / Taxis	YES	INTO or within Maryland ONLY
Loss & Damage / Liability	NO	
Fringes		See FRINGE BENEFITS (BTL) Category

SPECIAL PHOTOGRAPHY

Process Operating	YES	
Blue Screen	YES	
Matte Shots Contract	YES	
Matte Crew Expenses	YES	

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Category	Eligible	Comments
Animation	YES	
Miniature Contact	YES	
Miniature Expenses	YES	
Computer Graphics	YES	
Equipment Rentals	YES	
Purchases / Rentals	YES	
Misc Expenses	YES	
Box / Kit Rentals	YES	
Cell Phones / Allowance	YES	
Car Rentals / Allowance / Mileage	YES	
Ground Transportation / Car Service / Taxis	YES	INTO or within Maryland ONLY
Loss & Damage / Liability	NO	
Fringes		See FRINGE BENEFITS (BTL) Category

WARDROBE

Costume Designer	YES	
Designer Staff	YES	
Wardrobe Labor	YES	
Costumers & Assistants	YES	
Cleaning & Dying	YES	
Alterations & Repairs	YES	
Allowance (for use of personal wardrobe)	YES	
Purchases & Rentals	YES	
Research	YES	
Expendables	YES	
Washing Machine & Dryer	YES	
Shop Set Up	YES	
Polaroid	YES	
Misc. Expenses	YES	
Wardrobe Rentals	YES	
Box / Kit Rental	YES	
Cell Phones / Allowance	YES	
Car Rentals / Allowance / Mileage	YES	
Ground Transportation / Car Service / Taxis	YES	INTO or within Maryland ONLY
Loss & Damage / Liability	NO	
Fringes		See FRINGE BENEFITS (BTL) Category

MAKEUP & HAIRDRESSING

Key Makeup Artists	YES	
Key Hairstylist	YES	
Additional Makeup	YES	
Additional Hairstylist	YES	
Body Makeup Artist	YES	
Makeup Purchases / Supplies	YES	
Hairdressing Purchases / Supplies	YES	
Makeup Rentals	YES	
Hairdressing Rentals	YES	
Chair Rental	YES	
Wigs Purchase / Rentals	YES	
Special FX Makeup / Prosthetics	YES	
Appliances	YES	

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Category	Eligible	Comments
Box / Kit Rentals	YES	
Cell Phones / Allowance	YES	
Car Rentals / Allowance / Mileage	YES	
Ground Transportation / Car Service / Taxis	YES	INTO or within Maryland ONLY
Loss & Damage / Liability	NO	
Fringes		See FRINGE BENEFITS (BTL) Category

PRODUCTION SOUND

Mixer	YES	
Boom Operator	YES	
Additional Labor Sound	YES	
Sound Package	YES	
Additional Equipment	YES	
Walkie Talkies	YES	
Beepers	YES	
Purchases	YES	
Rentals	YES	
Box / Kit Rentals	YES	
Cell Phones / Allowance	YES	
Car Rentals / Allowance / Mileage	YES	
Ground Transportation / Car Service / Taxis	YES	INTO or within Maryland ONLY
Loss & Damage / Liability	NO	
Fringes		See FRINGE BENEFITS (BTL) Category

LOCATIONS

Scouting Labor	YES	
Scouting Expenses	YES	
Site Fees & Rentals	YES	
Relocation Fees for Site Usage	YES	
Location Permits	YES	
Police / Firemen / Watchmen	YES	
Set Security	YES	
Locations Purchases / Rentals	YES	
Caterers / Catered Meals	YES	
Catering Labor	YES	
Extras Catering	YES	
Production Meals	YES	
Office Rentals / Expenses / Utilities	YES	
Office Supplies	YES	
Office Equipment	YES	
Office Equipment Rentals	YES	
Telephone Charges	YES	
Cell Phone Allowance / Charges	YES	
Shipping / Fed Ex / Mailing Expenses	YES	INTO or within Maryland ONLY
Baggage / Equipment Shipping	YES	INTO or within Maryland ONLY
Film Shipping	YES	INTO or within Maryland ONLY
Mileage	YES	
Parking	YES	
Location Restoration	YES	
Cleaning	YES	
Trash Bins / Trash Removal	YES	

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Category	Eligible	Comments
Art Dept Office	YES	
Set Dec / Props Warehouse	YES	
Construction Mill	YES	
IT Services	YES	
Misc. Expenses	YES	
Traffic & Parking Tickets / Towing	NO	
Box / Kit Rentals	YES	
Cell Phones / Allowance	YES	
Car Rentals / Allowance / Mileage	YES	
Ground Transportation / Car Service / Taxis	YES	INTO or within Maryland ONLY
Entertainment / Gratuities	NO	
Wrap Party	NO	
Loss & Damage / Liability	NO	
Fringes		See FRINGE BENEFITS (BTL) Category
TRAVEL & LIVING (BTL)		
Travel	YES	INTO or within Maryland ONLY
Ground Transportation / Car Service / Taxis	YES	INTO or within Maryland ONLY
Travel Agent Fees	YES	
Travel Day Salaries	YES	INTO or within Maryland ONLY
Luggage / Baggage Fees	YES	INTO or within Maryland ONLY
(1) Living Allow / Housing / Hotel OR (2) Relocation Fee	YES	Either (1) or (2), but not both
Meal Allowances / Meals	YES	
Per Diems	YES	
VIDEO PLAYBACK & ASSIST		
Supervision	YES	
Technical Director	YES	
Video Operator	YES	
Video Recordist	YES	
Video Assistant	YES	
Additional Labor	YES	
Purchases	YES	
Supplies	YES	
Rentals	YES	
Video Assist Package	YES	
Video Transfers	YES	
Video Editing	YES	
Video Contact	YES	
Fringes		See FRINGE BENEFITS (BTL) Category
TRANSPORTATION		
Transportation Coordinator	YES	
Captains	YES	
Drivers	YES	
Trucks & Vehicles	YES	
Gas & Oil	YES	
Genny Gas & Oil	YES	
Maintenance / Repairs	YES	If not covered by insurance
Car Wash	YES	

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 Maryland Film Production Activity Tax Credit - Authorized Direct Costs

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Category	Eligible	Comments
Honeywagon / Trailer Supplies	YES	
Cranes	YES	
Insert Car	YES	
Camera Cars	YES	
Parking	YES	
Traffic & Parking Tickets / Towing	NO	
Tolls / Road Permits	YES	Maryland only
Purchases / Rentals	YES	
Box / Kit Rentals	YES	
Cell Phones / Allowance	YES	
Car Rentals / Allowance / Mileage	YES	
Ground Transportation / Car Service / Taxis	YES	INTO or within Maryland ONLY
Driver Meal Allowances	YES	
Loss & Damage / Liability	NO	
Fringes		See FRINGE BENEFITS (BTL) Category

PRODUCTION FILM & LAB

Raw Stock	YES	
Steadicam	YES	
Negative Develop	YES	
Develop (90%)	YES	
Positive Printing	YES	
1/4" Sound Tape	YES	
Sound Transfers	YES	
Telecine Transfers	YES	
Video Cassette Dailies	YES	
Print One Lite Dailies	YES	
Projection	YES	
Still Photo Stock / Developing	YES	
Polaroid - All Departments	YES	

STAGE EXPENSES

Stage Rental	YES	
Stage Utilities	YES	
Stage Telephone	YES	
Stage Security	YES	
Stage Restoration	YES	
Other Studio Facilities / Charges	YES	
Stage Use / Licensing Agreement	YES	
Stage Includes Power / Security	YES	
Stage Personnel Charges	YES	
Messengers	YES	INTO or within Maryland ONLY
Postage	YES	INTO or within Maryland ONLY
Shipping	YES	INTO or within Maryland ONLY
Prep / Strike	YES	
Shoot	YES	
Power	YES	
Backlot Rental	YES	
Dressing Room Rental	YES	
Crew Parking	YES	
Dumpsters, Cleaning	YES	

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Category	Eligible	Comments
IT Services	YES	
Purchases / Rentals	YES	
Misc Expenses	YES	
Box / Kit Rentals	YES	
Cell Phones / Allowance	YES	
Car Rentals / Allowance / Mileage	YES	
Ground Transportation / Car Service / Taxis	YES	INTO or within Maryland ONLY
Loss & Damage / Liability	NO	
Fringes		See FRINGE BENEFITS (BTL) Category
AUDIENCE RELATIONS		
Audience	NO	
Talent	NO	
Bleachers / Drapes / Signage	NO	
Food / Drink	NO	
Transport	NO	
Fringes	NO	
SECOND UNIT / SPECIAL UNIT / ADDITIONAL PRINCIPAL PHOTOGRAPHY		
Same as First Unit		NO, for writers, directors or producers
FRINGE BENEFITS (BTL)		
Health & Welfare, Pension Plan, Vacation, Holiday	YES	
Workers Compensation	YES	Maryland ONLY
State Unemployment Insurance	YES	Maryland ONLY
Federal & State Income Taxes	YES	
FICA, FICA2, FUI, FUTA	YES	
Local Hire Fringes	YES	
Payroll Handling Fees	NO	
Union Dues	NO	
Residuals	NO	
Retroactive Pay	NO	
Deferred / Leveraged / Profit Participation Costs	NO	
POST PRODUCTION		
EDITING & PROJECTION		
Film Editor	YES	
Assistant Film Editors	YES	
Conforming	YES	
Post Prod Supervisor	YES	
Post Prod Accountant	YES	
Post Prod Coordinator	YES	
Production Assistants	YES	
Continuity Script	YES	
Continuity Expenses	YES	
Screenings	NO	
Projectionist	YES	

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Category	Eligible	Comments
Editorial Room Rentals	YES	
Non Linear Editing Systems	YES	
Post Production Office Rental	YES	
Post Ship	YES	INTO or within Maryland ONLY
Messengers	YES	INTO or within Maryland ONLY
Coding & Misc. Editorial	YES	
Coding Equipment	YES	
Sound Effects Editing	YES	
ADR Editing	YES	
Negative Cutting	YES	
Music Editors	YES	
Purchases	YES	
Expendables	YES	
Rentals	YES	
Editors' KEM / Equipment	YES	
Bins, Sync, Racks	YES	
Lightworks System	YES	
Equip, Deliver / Pickup	YES	INTO or within Maryland ONLY
Sound Editors' Room	YES	
Music Editors' Room	YES	
Other Equipment	YES	
Box / Kit Rentals	YES	
Cell Phones / Allowance	YES	
Car Rentals / Allowance / Mileage	YES	
Ground Transportation / Car Service / Taxis	YES	INTO or within Maryland ONLY
Working Meals	YES	
Loss & Damage / Liability	NO	
Fringes		See FRINGE BENEFITS (POST PROD) Category

MUSIC

Clearances / Licensing	NO	
Songwriters	YES	
Composers	YES	
Music Supervisor	YES	
Arrangers	YES	
Copyists	YES	
Scoring Musicians	YES	
Pre-Score Musicians	YES	
Underscore Musicians	YES	
Scoring Stage	YES	
Rental & Cartage	YES	
Vocal Talent	YES	
Vocalists	YES	
Music Editors	YES	
Music Edit Rooms / Equipment	YES	
Purchases / Rentals	YES	
Misc Expenses	YES	
Box / Kit Rentals	YES	
Cell Phones / Allowance	YES	
Car Rentals / Allowance / Mileage	YES	
Ground Transportation / Car Service / Taxis	YES	INTO or within Maryland ONLY
Working Meals	YES	

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Category	Eligible	Comments
Loss & Damage / Liability	NO	
Fringes		See FRINGE BENEFITS (POST PROD) Category
SOUND		
Supervising Sound Editor	YES	
Sound Editors	YES	
Sound Equipment / Room Rental	YES	
Dubbing Stage	YES	
ADR Stage	YES	
ADR Expenses	YES	
Foley Stage / Expenses	YES	
Foley Efx Recording	YES	
Temp Dub	YES	
Premix Dub	YES	
Final Dub	YES	
Post Preview / Session	YES	
All Transfer Costs	YES	
Print Master	YES	
Foreign Mu / Fx	YES	
DTS	YES	
Walkers	YES	
Video Transfer	YES	
Tape Transfer	YES	
Dubbing	YES	
Purchases	YES	
Equipment Rental	YES	
Dolby Cards	YES	
DTS Fee	NO	
License Fee	NO	
Dolby License	NO	
DTS License	NO	
SDDS License	NO	
Close Captioning	YES	
Misc Expenses	YES	
Box / Kit Rentals	YES	
Cell Phones / Allowance	YES	
Car Rentals / Allowance / Mileage	YES	
Ground Transportation / Car Service / Taxis	YES	INTO or within Maryland ONLY
Working Meals	YES	
Loss & Damage / Liability	NO	
Fringes		See FRINGE BENEFITS (POST PROD) Category
FILM, LAB & STOCK SHOTS		
Film Leader	YES	
Stock Shot Purchase	YES	
Stock Shots Labor	YES	
Stock Shots Film & Process	YES	
Stock Footage License Fee	NO	
Stock Footage Elements / Expenses	YES	
On Line Editing	YES	
Reprints	YES	

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Category	Eligible	Comments
Lab Special Handling	YES	
Video Cassettes / Tape	YES	
Reversal Dupes	YES	
Tape Purchase	YES	
Opticals	YES	
Optical Sound Track	YES	
Reference Print	YES	
Protection Dupes	YES	
Composite Print	YES	
Laboratory Overtime	YES	
Negative Cutting / Splicing	YES	
Answer Prints	YES	
Check Print	YES	
Interpositive	YES	
Digital Intermediate inc Scanning & Color Correction	YES	
Protection Master - YCM	YES	
Master Positive / YCM	YES	
Video Masters	YES	
Additional Deliverables	YES	
Hard Drives	YES	

VISUAL EFFECTS

VFX Supervisor	YES	
VFX Producer	YES	
VFX Coordinator	YES	
VFX Editor	YES	
Composting	YES	
Tracking & Match Move	YES	
Rotoscoping & Paint	YES	
Wire / Rig Removal / Fix It Work	YES	
Graphic Art/ Animation	YES	
Data I/O, Archiving & Deliverables	YES	
Purchases / Rentals	YES	
Miniatures	YES	
Mattes	YES	
Misc Expenses	YES	
Box / Kit Rentals	YES	
Cell Phones / Allowance	YES	
Car Allowance / Mileage	YES	
Car Rentals	YES	
Ground Transportation / Car Service / Taxis	YES	INTO or within Maryland ONLY
Loss & Damage / Liability	NO	
Fringes		See FRINGE BENEFITS (POST PROD) Category

TITLES, OPTICALS, INSERTS

Main & End Titles	NO	
Title Designer	NO	
Textless	NO	
Optical Development	NO	
Optical Effects	NO	
Inserts	NO	

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Category	Eligible	Comments
Trademarks & Rating	NO	
Misc Expenses	NO	
Fringes	NO	
TRAVEL & LIVING (POST PRODUCTION)		
Travel	YES	INTO or within Maryland ONLY
Ground Transportation / Car Service / Taxis	YES	INTO or within Maryland ONLY
Travel Agent Fees	YES	
Travel Day Salaries	YES	INTO or within Maryland ONLY
Luggage / Baggage Fees	YES	INTO or within Maryland ONLY
(1) Living Allow / Housing / Hotel OR (2) Relocation Fee	YES	Either (1) or (2), but not both
Meal Allowances / Meals	YES	
Per Diems	YES	
FRINGE BENEFITS (POST PRODUCTION)		
Health & Welfare, Pension Plan, Vacation, Holiday	YES	
Workers Compensation	YES	Maryland only
State Unemployment Insurance	YES	Maryland only
Federal & State Income Taxes	YES	
FICA, FICA2, FUI, FUTA	YES	
Local Hire Fringes	YES	
Payroll Handling Fees	NO	
Union Dues	NO	
Residuals	NO	
Retroactive Pay	NO	
Deferred / Leveraged / Profit Participation Costs	NO	
OTHER		
INSURANCE		
Production Insurance	YES	Portion allocable to time in Maryland
Miscellaneous such as Errors and Omissions	NO	
UNIT PUBLICITY		
Unit Publicist	YES	
Publicity Contract	YES	
Outside Photographer	YES	
Stills Film & Processing for Shoot	YES	
Purchases / Expenses	YES	
EPK / On Set	YES	
Ground Transportation / Car Service / Taxis	YES	INTO or within Maryland ONLY
Entertainment	NO	
PRODUCT PLACEMENT		
Product Placement Credits	NO	
GENERAL EXPENSES		

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Category	Eligible	Comments
MPAA Seal	NO	
Work Order Transfers	NO	
Legal Fees	YES	Must be licensed in Maryland
Bank / Exchange Costs	NO	
Bank Fees	NO	
Outside Bank Interest	NO	
Certified Public Accountant	YES	Must be licensed in Maryland
Independent Auditor for Tax Credit	YES	Must be licensed in Maryland
Office Space Rental	YES	
Office Equipment Rental	YES	
Office Purchases	YES	
Computers & Software	YES	
Telephones	YES	
Previews / Research Screenings	NO	
Preview Expenses	NO	
Cast & Crew Screenings	NO	
Postage	YES	INTO or within Maryland ONLY
Shipping	YES	INTO or within Maryland ONLY
IT Services	YES	
Misc Expenses	YES	
OSHA Safety	NO	
Entertainment / Gratuities	NO	
Wrap Party	NO	
Accounting Fees	YES	Must be licensed in Maryland
INSURANCE CLAIMS		
Claims	NO	
Deductibles	NO	
Recoverable Costs	NO	
COMPLETION BOND		
	YES	Portion allocable to time in Maryland
CONTINGENCY		
	YES	If used for qualified direct costs

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