



# MARYLAND PRODUCTION EXPENDITURE REPORT

Production Expenditures for goods and services for time and use in Maryland only.

**Production Title:** \_\_\_\_\_ **Direct Costs in MD**

- 01 **Hotel / Apt / Lodging:** Number of room nights: \_\_\_\_\_
- 02 **Car / Truck / Vehicle Rental:** Number of rental days: \_\_\_\_\_
- 03 **Catering, Craft Service, and Other Meals or Food Items:** \_\_\_\_\_
- 04 **Construction** (hardware, lumber, paint, other supplies, equipment rentals, etc): \_\_\_\_\_
- 05 **Facility / Office Rents** (office, stage, etc): \_\_\_\_\_
- 06 **Facility / Office Costs** (xerox, phones, utilities, janitorial, etc): \_\_\_\_\_
- 07 **Wardrobe:** \_\_\_\_\_
- 08 **Hair & Makeup:** \_\_\_\_\_
- 09 **Props / Set Dressing:** \_\_\_\_\_
- 10 **Gasoline:** \_\_\_\_\_
- 11 **Location Fees:** Public: \_\_\_\_\_ Private: \_\_\_\_\_
- 12 **City, County, & Other Govt Permits / Fees** (parking, meters, tolls, etc): *(Maryland only)* \_\_\_\_\_
- 13 **Off-Duty Personnel** (police, fire, etc): \_\_\_\_\_
- 14 **Casting & Talent Agency Fees:** \_\_\_\_\_
- 15 **Local Hires - Actors & Extras:** *(Maryland Residents only)*  
 Number of actors hired: \_\_\_\_\_ Number of extras hired: \_\_\_\_\_  
 Number of man days: \_\_\_\_\_ Number of man days: \_\_\_\_\_
- 16 **Local Security Hired:** \_\_\_\_\_
- 17 **Per Diem Payments:** Daily per diem: \_\_\_\_\_ Number of crew paid: \_\_\_\_\_
- 18 **Local Hires - Crew:** *(Maryland Residents only)* Number of crew hired: \_\_\_\_\_
- 19 **Travel Costs into and within MD** (airfare, train, taxi, car service, uber, lyft, etc): \_\_\_\_\_
- 20 **Shipping / Postage into and within MD:** \_\_\_\_\_
- 21 **Camera** (equipment, film, processing, hard drives, etc): *(not kit rentals)* \_\_\_\_\_
- 22 **Grip & Electric** (equipment, rentals, purchases, etc): *(not kit rentals)* \_\_\_\_\_
- 23 **Editing / Post** (equipment, rentals, purchases, etc): *(not kit rentals)* \_\_\_\_\_
- 24 **Other** (authorized direct costs not covered above): \_\_\_\_\_
- 25 **Other Goods / Services:** *(Requires prior approval from the Film Office)* \_\_\_\_\_
- 26 **Non-resident Actors/Extras Working in MD:** Number of actors hired: \_\_\_\_\_ Number of extras hired: \_\_\_\_\_
- 27 **Non-resident Crew Working in MD:** Number of crew hired: \_\_\_\_\_

**TOTAL QUALIFIED DIRECT COSTS:** \_\_\_\_\_

28 **NON-QUALIFIED MARYLAND SPEND:** *(Direct costs IN MD that DO NOT Qualify)* \_\_\_\_\_

Dates of Production Activity: production office: opened: \_\_\_\_\_ closed: \_\_\_\_\_

Filming Dates: start: \_\_\_\_\_ wrap: \_\_\_\_\_

Days on Location: prep: \_\_\_\_\_ shoot: \_\_\_\_\_ wrap: \_\_\_\_\_ post: \_\_\_\_\_

Production Company: \_\_\_\_\_

Prepared by: \_\_\_\_\_ (name) \_\_\_\_\_ Date: \_\_\_\_\_  
 \_\_\_\_\_ (title)

**TOTAL MARYLAND SPEND**