



MARYLAND FILM PRODUCTION ACTIVITY  
SALES & USE TAX EXEMPTION APPLICATION

(rev. 04/2019)

Page 1 of 3

**PROJECT NAME:** \_\_\_\_\_

**Producer:** \_\_\_\_\_

**Production Company:** \_\_\_\_\_

**FEIN:** \_\_\_\_\_

**Business Address:** \_\_\_\_\_

**Phone:** \_\_\_\_\_

**MD Business Address:** \_\_\_\_\_

*(If different from above)* \_\_\_\_\_

**Phone:** \_\_\_\_\_

**Primary Contact:** \_\_\_\_\_

**Title:** \_\_\_\_\_

**Phone:** \_\_\_\_\_

**Email:** \_\_\_\_\_

**Project Type:** \_\_\_\_\_

*(i.e., feature, short, pilot, episode, series, commercial, documentary, industrial, music video, etc.)*

**Dates:** \_\_\_\_\_ **to** \_\_\_\_\_

*(pre-production through wrap or delivery OR start date to delivery for post-production)\**

**Intended Geographic Distribution:** \_\_\_\_\_

*(distribution MUST be outside the Maryland/DC/Virginia region & MUST cover a greater distribution area than one or two states)*

**Distribution Format:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**SUBMIT BY MAIL:** Maryland Film Office  
401 E. Pratt Street, 14<sup>th</sup> Floor  
Baltimore, MD 21202

**OR EMAIL:** [filmInfo@marylandfilm.org](mailto:filmInfo@marylandfilm.org)

**NOTE:** For a list of covered items, qualifying criteria, exemption process and regulations, check "Sales & Use Tax Exemption" under "Incentives" at [www.marylandfilm.org](http://www.marylandfilm.org)

**NOTE:** **All three pages must be completed and submitted together!** If qualified, a master certificate will be provided within three (3) working days that may be duplicated for authorized purchasing agents only.

**NOTE:** \*Tax Exempt Certificates will be issued from the date of application forward. Time periods prior to the date of application are not eligible.



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Page 2 of 3

**QUALIFIED PURCHASING AGENTS FORM**

**Project Name** \_\_\_\_\_

**Certificate #** \_\_\_\_\_

I certify that the following personnel were supplied with a copy of the sales tax certificate shown above with instructions that it be utilized only for the purposes outlined in Maryland State Law and accompanying regulations for production of the project listed above.

<b>NAME</b> _____	<b>TITLE</b> _____
<b>NAME</b> _____	<b>TITLE</b> _____
<b>NAME</b> _____	<b>TITLE</b> _____
<b>NAME</b> _____	<b>TITLE</b> _____
<b>NAME</b> _____	<b>TITLE</b> _____
<b>NAME</b> _____	<b>TITLE</b> _____
<b>NAME</b> _____	<b>TITLE</b> _____
<b>NAME</b> _____	<b>TITLE</b> _____
<b>NAME</b> _____	<b>TITLE</b> _____
<b>NAME</b> _____	<b>TITLE</b> _____
<b>NAME</b> _____	<b>TITLE</b> _____

**AUTHORIZED BY:** \_\_\_\_\_

**TITLE:** \_\_\_\_\_

**SIGNATURE:** \_\_\_\_\_

**DATE:** \_\_\_\_\_



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(rev. 04/2019)

Page 3 of 3

**PRODUCTION EXPENDITURE FORM**

**Project Name** \_\_\_\_\_

**Certificate #** \_\_\_\_\_

*The statute providing this tax exemption requires that the Maryland Film Office report annually to the Maryland General Assembly on the accumulative impact of this law. The Film Office will only utilize information provided below for that purpose. Subtitle 6 of Title 10 of the State Government Article of the Annotated Code of Maryland (the "Public Information Act") requires State agencies to grant public access to information about the affairs of government and the official acts of public officials and employees, subject to certain exceptions. Section 10-617(d) of the Public Information Act requires that a State agency deny inspection of the part of the public record that contains information concerning trade secrets, confidential commercial information, or confidential financial information. In addition, Section 10-617(f)(2) requires that a State agency deny inspection of the part of a public record that contains information about the finances of an individual. Commerce agrees to keep all information it may acquire concerning a Company's commercial activity in strict confidence, to the extent permitted by the Public Information Act.*

**<<< ALL items below must be completed to receive a Sales & Use Tax exemption >>>**

**TOTAL PROJECT BUDGET TO BE SPENT IN MARYLAND:**

*ALL Costs - including talent, labor, hotel, housing, catering, construction, security, etc.*

\$ \_\_\_\_\_

**TOTAL BUDGETED EXPENSES EXPECTED TO BE ELIGIBLE FOR THE SALES & USE TAX EXEMPTION:**

*Total of costs of Items for which you would normally pay sales & use tax.*

\$ \_\_\_\_\_

**No. of Days in MD:** PREP \_\_\_\_\_ PRODUCTION \_\_\_\_\_ WRAP \_\_\_\_\_ POST \_\_\_\_\_

**No. of local crew:** \_\_\_\_\_ **TOTAL No. of crew:** \_\_\_\_\_

**Primary Filming Location:** \_\_\_\_\_

**Primary Post-Prod Location:** \_\_\_\_\_

**SUBMITTED BY:** \_\_\_\_\_

**TITLE:** \_\_\_\_\_

**EMAIL:** \_\_\_\_\_

**SIGNATURE:** \_\_\_\_\_

**DATE:** \_\_\_\_\_